

**MINUTES OF MEETING  
INDIAN HILL VILLAGE COUNCIL  
November 17, 2014**

A meeting of the Indian Hill Village Council was held on November 17, 2014 at 7:00 p.m. The meeting was held in the Council Chamber of the Village Administration building.

Officials present:

- Mr. Keith M. Rabenold, Mayor
- Mr. Daniel J. Feigelson, Vice-Mayor
- Mrs. Molly R. Barber, Council member
- Mrs. Melissa S. Cowan, Council member
- Mr. Mark D. Kuenning, Council member
- Mrs. Laura S. Raines, Council member
- Mr. Abbot A. Thayer, Council member

  

- Ms. Dina C. Minneci, City Manager
- Mr. Donald L. Crain, City Solicitor
- Mr. Paul C. Riordan, Clerk/Comptroller

Visitors present:

- Mr. Scott Gully, 6525 Drake Road
- Mr. Thomas W. Kanis, 6053 Sebright Court, 45230
- Mr. Donald C. McGraw, 8380 Shawnee Run Road
- Mr. Peter Tsipis, 3068, Fox Den Lane, 45244
- Mrs. Nadine Weber 6525 Drake Road

**PLEDGE OF ALLEGIANCE:** Council opened the meeting with the Pledge of Allegiance.

**MAYOR'S COMMENTS:** Mayor Rabenold thanked Mr. Don McGraw for his participation in the Veterans Day ceremony.

**CITIZEN PARTICIPATION:** Council member Kuenning explained that Council has the opportunity to thank a long-term Village employee, Mr. Peter Tsipis, assistant supervisor at the Indian Hill Camp Ross Shooting Club. Council member Kuenning invited Mr. Tom Kanis, the Range Supervisor at the Indian Hill Camp Ross Shooting Club to introduce Mr. Peter Tsipis. Mr. Kanis explained that Mr. Tsipis started working for the Village in 1998. He explained that he was born in Greece and grew-up during the Nazi occupation. Mr. Tsipis immigrated to the United States and held a number of security type positions at the State and Federal levels prior to starting to work for the Village of Indian Hill in 1998. Mr. Kanis thanked Mr. Tsipis and expressed his appreciation to him for all of his work for the Village. Mr. Kanis said that Mr. Tsipis is a joy to have working at the gun club and he was wonderful to work with.

Mr. Tsipis thanked Mr. Kanis and Council for allowing him to work for the Village of Indian Hill and he said that he met the nicest people while working for the Village.

Council member Kuenning read the following Resolution:

**RESOLUTION NO. 12-14**

**A RESOLUTION OF APPRECIATION TO PETER TSIPIIS**

**FOR HIS SERVICE TO THE VILLAGE OF INDIAN HILL  
CAMP ROSS SHOOTING CLUB**

**WHEREAS**, Peter Tsipis has been a valued employee of the Village of Indian Hill Camp Ross Shooting Club since September 1, 1998; and

**WHEREAS**, during his tenure with the Village, Peter Tsipis has consistently displayed superior knowledge and professional skills in completing his duties as Deputy Range Supervisor of the Village of Indian Hill Camp Ross Shooting Club; and

**WHEREAS**, Peter Tsipis has been an exceptional asset to the Shooting Club, club members, and the residents of Indian Hill, serving as Deputy Range Supervisor, using his military and police background skills, assisting in the training for concealed carry classes, sharing his expert marksmanship skills; and

**WHEREAS**, Peter Tsipis is retiring from the Village of Indian Hill and will be pursuing other endeavors such as the 100-straight score in trap shooting, and it is appropriate to recognize his valued service to Indian Hill.

**NOW, THEREFORE, BE IT RESOLVED BY  
THE COUNCIL OF THE VILLAGE OF  
INDIAN HILL, OHIO:**

Section 1. That there be spread upon the records of Indian Hill this resolution of special thanks and sincere appreciation to Peter Tsipis for his good and valuable service as a professional Range Supervisor and marksman for over sixteen years from September 1, 1998 to November 14, 2014.

Section 2. That a copy of this resolution be given Peter Tsipis in recognition of his contribution of time, effort and expertise given in the interest of the Village of Indian Hill, Camp Ross Shooting Club, Village residents, and Club members.

PASSED: November 17, 2014

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Keith M. Rabenold, Mayor

ATTEST:

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Paul C. Riordan, Clerk

Ms. Minneci introduced Mr. Scott Gully, who will be transitioning into Mrs. Nadine Weber's position starting January 5, 2015. She explained that Mr. Gully and others went through a rigorous hiring process and he was selected for the position. She explained that he has a BS in Business Administration from Bowling Green University and a Master's Degree in

Public Administration from Miami University. He has both a private and public sector finance background. He worked for PNC Bank and then for North College Hill and became their first Finance Director.

Mr. Gully implemented fiscal controls and processes which gave North College Hill the stability and accountability it needed to produce high quality financial statements and audits. Mr. Gully's local government skills, effective communications, and methodical restructuring of financial management earned him a high level of trust and respect from North College Hill council members, City Manager and residents.

Mr. Gully is actively involved in the Government Finance Officers Association both at the local and state levels. He was one of 50 GFOA members selected from the US and Canada to complete the GFOA's Advanced Government Finance Institute at the University of Wisconsin. He is well versed in local government finance issues at the legislative level and has a strong network of local government finance peers to assist in information gathering. Mr. Gully is very knowledgeable in income tax collections, forecasting, budget preparation, small scale investments, financial reporting to many different audiences, audits and banking needs.

Ms. Minneci said that once again, this will be a transition in another key position within the Village. Mrs. Weber, just like Mr. Burns and Mr. Couch, cannot fully be replaced. Her 15 years of institutional knowledge and finely tuned spreadsheets are relied upon 100 times a day. Just like Mr. Burns and Mr. Couch, Mrs. Weber will be leaving an extremely strong foundation from which to start which will assist greatly in the transition. Mr. Gully has shown a strong desire to learn and grow as a leader in the Village. Mr. Gully just has to continue the wonderful work that Mrs. Weber has done over the years. She explained that Mr. Gully will take part in an SSI seminar in December so that he can become acquainted with the Village of Indian Hill's financial software system. He will also be at the Village office on December 19, 2014 for a "meet & greet".

Mr. Scott Gully addressed Council and thanked them for the opportunity and said that he knows he has huge shoes to fill and it is very nice coming into this position knowing that everything is done correctly. He said that it was wonderful meeting everyone and he looks forward to working with everyone in the future. Council members and staff welcomed Mr. Gully to the Village.

**MINUTES:** The minutes of the regular meeting of October 20, 2014 had previously been distributed to each Council member. Council member Thayer made a motion to accept the minutes, which was seconded by Council member Raines and was approved as corrected, 7-0.

**FINANCE COMMITTEE REPORT:** Council member Kuenning directed Council's attention to a memo titled, "*Finance Committee*". He explained that the Finance committee met on November 10, 2014 to discuss several issues in advance of the Council meeting.

Council member Kuenning also directed Council's attention to the October 2014 financial statement packet. He provided the following October 2014 financial report.

- a) **Income Tax Receipts:** The Village received \$416,222 which is \$237,939 less than received in October 2013. Year-to-date receipts equal \$9,300,000 which is approximately \$1,200,000 less than received through October 2013. On a cash basis, receipts are at 106% of budget. On a tax year basis, receipts are 121.2% of budget. Total income tax receipts are forecasted to be 10.5% for the year.
- b) **Real Estate Tax:** The Village received \$47,999 in October. However, the County will be deducting a total of \$121,000 for overpayments through future real estate tax disbursements in 2014 and 2015.
- c) **Operating Disbursements:** Total October operating expenditures equate to \$778,278 which is \$32,911 more than October 2013. This is due to culvert repairs, Gun Club maintenance and the purchase of a new truck plow. Year-to-date operating disbursements are tracking at 77.5% of and within the annual budget. It is forecasted that expenditures will be under budget for the year.
- d) **CIRF:** Disbursements for the month totaled \$51,417. This cost includes the purchase of equipment for a utility truck. The 2005 and 2009 bond payment will be made in November.
- e) **Water Works Receipts:** Water usage receipts for October were \$321,902 while year-to-date total is \$1,762,851, which is approximately \$67,220 less than 2013 year-to-date.
- f) **Water Works Disbursements:** Total October operating disbursements of \$153,976 is over October 2013 by \$24,449 due to purchase of softening salt.
- g) **Water Works CIRF:** Total October expenditures equate to \$8,945. This represents payment for truck equipment.
- h) **Cash and Investments:** Total cash and investments were \$25,608,332 which is an increase of \$171,997 from last month (to fund normal operating expenditures) and an increase of \$586,332 from this time last year.
- i) **Long Term Debt:** The 2005 and 2009 bond payment will be made in November.
- j) **Rowe Funds:** The market value as of October 30<sup>th</sup> is \$3,144,370. The unrecognized gain was \$903,885. Total monthly earnings equated to \$8,041. Operating expenses are tracking according to budget. The fund is running a surplus because of gains on stock sales.
- k) **Green Areas Funds:** The market value as of October 30 is \$2,156,552. The unrecognized gain was \$890,109. Expenses are tracking less than budget.

The financial statements for October 2014 had previously been distributed to each Council member. There being no exceptions noted, the financial statements were accepted as issued.

Council member Kuenning reported that the Finance committee reviewed the 90 plus page 2015 Annual Budget. He explained that the operating budget for 2015 shows a 2.81% increase over the 2014 year-end estimate. He explained that income tax receipts for 2014 were budgeted at \$8,800,000 due to general market increases, the 2014 year-end total receipts are projected to be \$10,500,000. He said that the 2015 Capital Improvement Reserve Fund (CIRF) reflects a \$59,548 or a 3.2% increase. This increase is attributable to the annual road surfacing program including Shawnee Run Road.

Council member Kuenning reported that the 2015 Annual Budget also included a new Firehouse Construction Fund which will be used to advance and appropriate donated funds for

the construction of the Indian Hill Firehouse. Significant funding for this project was made possible by the extreme generosity of Harold and Margret Thomas.

Council member Kuenning reported that the Water Works Operating and Capital Fund is projected to decrease by 0.35%. This decrease is due to smaller water main projects and delay of vehicle purchases.

Council member Kuenning reported that Ms. Minneci, Mr. Riordan and the Finance committee complimented Mrs. Weber on her professional and thorough budget presentation. Her tireless efforts in producing this all-encompassing document are greatly appreciated.

Council member Kuenning reported that the Finance committee reviewed the Ordinance establishing two revenue funds for Retirement Benefit Reserves within the General Fund and the Water Works Fund. He said that the Finance committee recommends a second reading of this Ordinance.

**AN ORDINANCE ESTABLISHING TWO SPECIAL REVENUE FUNDS FOR RETIREMENT BENEFIT RESERVE WITHIN THE GENERAL FUND AND THE WATER WORKS FUND** was presented and read for a second reading.

Council member Kuenning reported that the Finance committee reviewed the revised 2015 Budget Summary Sheet which includes revenue and expenditure projections through 2018 and reflected on page 9 of the budget packet which had previously been distributed to Council. He explained that the budget summary was used as a reference point for the continued discussion regarding the Village reserves policy and income tax analysis. The worksheet was revised to include updated expenditure projections.

Council member Kuenning said that after long discussions, the Finance committee wishes to recommend to Council to consider decreasing the income tax rate from 0.6% to 0.575%. He explained that due to continuing market improvements and a firehouse construction reserve that will not be needed due the Mr. and Mrs. Thomas' significant donation, the Finance committee felt that this slight decrease would still provide for sufficient reserves over the next few years while accommodating future known and estimated liabilities, possible operating deficits, and cash flow needs.

Council member Kuenning said that the Finance committee recommended a first reading of an Ordinance amending Chapter 93 of the Village's Code of Ordinances to reflect the new income tax rate and to establish a Firehouse Construction Fund.

**AN ORDINANCE ESTABLISHING A FIREHOUSE CONSTRUCTION FUND** was presented and read for the first reading.

Council member Kuenning said that the Finance committee also recommended a first reading of an Ordinance to reduce the income tax rate from 0.6% to .575%.

**AN ORDINANCE AMENDING CHAPTER 93 OF THE CODE OF ORDINANCES BY ADOPTING THE CURRENT DEFINITION OF**

**ADJUSTED GROSS INCOME IN SECTION 5747.01 OF THE OHIO REVISED CODE, AND BY SETTING THE RATE OF 0.575% PROVIDED IN SECTION 93-03A FOR THE TAX YEARS 2014 AND 2015** was presented and read for the first reading.

Council member Kuenning reported that Ms. Minneci provided the Finance committee with an update on the Finance Director position. Mr. Scott Gully, who Council met this evening, has accepted the position and will begin on January 5, 2015.

Council member Kuenning reported that he gave the Finance committee a legislative update on House Bill 5 and House Bill 639. He explained that HB 5 has been moved from the Senate Finance committee to the Senate Ways and Means committee. The first hearing was held on November 13, 2014. He also explained that there would be more hearings this week and Ms. Minneci is attending one of those hearings. He said that a decision on HB 5 is expected to take place during this lame duck session. He said that it is uncertain that the House Ways and Means committee will be doing any amendments to the HB. He explained that the process will have to be monitored and a lot of work has gone into ensuring that the current Village tax system is grandfathered into the Bill.

Council member Kuenning explained that HB 639 has been introduced by two Representatives which are no longer returning and that it has been introduced in this session as a place holder. He said that HB 639 centers on the elimination of the state income tax over a ten year period. He said that at this time the bill does not appear to have traction; however, it may be taken into consideration during the next State budget process in the first half of 2015.

Council member Kuenning reported that the Finance committee convened into Executive Session to discuss property acquisition and/or sale of property, including real, personal, tangible and intangible property.

Council member Kuenning made a motion that Council open a Public Hearing on the proposed 2015 Appropriations Budget. The motion was seconded by Council member Feigelson and was carried by unanimous voice vote.

Mr. Crain said that as a point of order, this Ordinance would be passed on an emergency basis at the December 2014 Council meeting.

Council member Kuenning directed Council's attention to the 2015 draft Annual Budget for the Village of Indian Hill packet which was included in the Council meeting packet. He explained that it is marked, "*Draft*" until it is passed at the December Council meeting.

Council member Kuenning explained that this budget has been prepared in a very long process. He said that Council and staff do not take this budget preparation lightly and that a great amount of time is put into the preparation. He explained that the budget preparation begins in June and Ms. Minneci, Mrs. Weber and Mr. Riordan meet with all the Department Heads and review their proposed budgets for 2015. As a result of those reviews, a draft of projections are prepared for the budget which are reworked and the budget is eventually brought to the different committees for their review and their input. Eventually all the changes and recommendations are adjusted into the budget and presented here tonight. Council member Kuenning highlighted the

following from the budget package which was also summarized in Ms. Minneci's letter included in the packet. The 2015 Operating Budget reflects a 2.81% increase over the 2014 estimated year-end Operating Budget.

Council member Kuenning directed Council's attention to the Summary Statement on page 9 titled, "*2015 Budget Overage / (Shortfall) Summary Statement – Operating \* & CIRF Funds*". He explained that this summary is used to project revenue expenditures out through 2018 and also projects fund balances which was used to reflect a proposed income tax rate of .575% for the years 2015 through 2018. He explained that the statement includes a Retirement Benefit Reserve. He said that the Finance committee believes it is appropriate to include a separate fund reserve balance which takes it out of the operating budget. He said that the unpredictability of the retirement benefit can distort the operating fund budgets from year to year and having this in a separate fund will alleviate this issue.

Council Member Kuenning directed Council's attention to page 17 which shows the details of revenues for 2010 through the forecast of 2015. He explained that the Local Government fund used to be a significant amount of revenue, however, it has been cut by the State of Ohio down to approximately half of prior year amounts.

Council member Kuenning directed Council's attention to page 26 which is titled, "*Summary of Expenditures by Department and Fund*". This statement shows a summary of expenditures from 2013 through the budget amounts for 2015. This summary reflects disbursements by department and shows a 2.81% increase for the operating expenditures projected for 2015 over the estimate for 2014.

Council member Kuenning directed Council's attention to pages 59 and 60 which details the CIRF expenditures for 2010 through the forecasted budget for 2015. He explained that it is very difficult to compare disbursements in the CIRF from year to year because these expenditures have to be planned for and do not always follow a pattern from one year to the next. He highlighted that road resurfacing disbursements are projected to increase from \$462,500 estimate for 2014 to \$707,000 budgeted for 2015. He explained that this is all about the timing of when certain streets are being repaved. One of the major resurfacing projects for 2015 is Shawnee Run Road from Drake Road to the east corporation.

Council member Kuenning directed Council's attention to page 79 which is titled, "*Capital Improvement Reserve Fund ~ 10 Year Capital Plan*". This statement shows capital expenditures planned out through 2024. He said that this is another testament to how well the staff plans. He highlighted that the planning for street resurfacing is not all even throughout the years. He said that it depends on the size and the life of the different roads and will it be necessary for them to be resurfaced.

Council member Kuenning turned over the meeting for public comments. He asked if there were any questions from the audience and Council members.

Council member Kuenning gave his personal thanks to Mrs. Weber, Ms. Minneci and Mr. Riordan for the preparation of the budget. He said that the number of hours that go into the preparation are enormous. He said that Council certainly appreciates their work and the thought

that goes into the budget. He said that in his opinion, we have been very good stewards of our tax payers money.

Council member Feigelson directed Council's attention to page 6 of the draft 2015 budget which is titled, "*Personnel & Fringe Benefits*". He explained that in 2009 the budget operated with 86.3 FTE's and then with all the economic problems it dropped way down and has only come back up to 83.7 estimated for 2015. He said that this is an indication that the Village is doing a lot with a lot less people. This is a testament to the Village workers that continuously do a good job. Council member Feigelson pointed out on the 2015 Budget Overage / (Shortfall) Summary that the Village is projecting a shortfall each year. He said that the numbers are believed to be very conservative. He said that the reserve level has just gotten to a point that the Finance committee has decided that this reserve should not be built up anymore so it is felt that a small reduction in the income tax rate is warranted even though a shortfall is shown each year. He said that depending on the numbers in future years, the tax rate may have to change.

Council member Feigelson directed Council's attention to page 21 titled, "*Income Tax Receipts & Rate*". He explained that the summary shows the income tax receipts in dollars and a percentage of income tax rates for 2005 through the amount budgeted for 2015. He explained that the income tax rate has been as low as .3% and has increased to .6% and in prior years it has been as high as .7%. He said that to him the rate of .575% seems right but depending on what happens in future years the tax rate could go down or go back up. He said that overall he believes it is a great budget.

There being no further questions or comments Mayor Rabenold declared the public hearing on the proposed 2015 appropriation budget closed.

**LAW COMMITTEE REPORT:** Council member Raines directed Council's attention to a memo titled, "*Law Committee*". She reported that the Law committee met on November 5, 2014 to review several issues in advance of the Council meeting.

Council member Raines reported that the Law committee moved into Executive Session to discuss property acquisition and/or sale of property, including real, personal, tangible and intangible property.

Council member Raines reported that after the Law committee came out of Executive Session Mr. Crain presented the September/October legal activity report which centered on arbitrations, Fire District discussion, MVRMA cases and Mayor's Court activities. Mr. Crain also provided an overview of a recent arbitration decision.

Council member Raines reported that Mr. Couch provided the Law committee with an overview of a Greenacres request to modify an agreement with Village Council on the ingress/egress usage of the main entrance off Blome Road. Mr. Couch will review the requested changes with those directly affected and follow-up with Greenacres.

**BUILDINGS & GROUNDS COMMITTEE REPORT:** Mayor Rabenold directed Council's attention to a memo titled, "*Buildings and Grounds Committee*". He explained that the Buildings and Grounds committee met on November 12, 2014 to review several items in advance of the Council meeting.



Mayor Rabenold reported that Messrs. Adkins and Kipp provided the departmental activity and project management reports, copies of which are enclosed with in the Council packet and they contained standard activities for this time of year.

Mayor Rabenold highlighted that Mr. Adkins updated the Buildings and Grounds committee on the Radio Range Park project sponsored by the Indian Hill Garden Club. He said that the Public Works employees and the Garden Club members worked together to plant over 3,400 bulbs. In addition, all prairie grass seed has been planted on both sides of the park's front entrance.

Mayor Rabenold reported that Ms. Minneci discussed questions brought up by the Gun Club membership regarding donations for future capital projects. Ms. Minneci will follow-up with the membership to ensure understanding of tax deductibility as it relates to a members only Village facility.

Mayor Rabenold reported that the Buildings and Grounds committee also discussed and reviewed the Resolution for Mr. Peter Tsipis which was presented at the start of the Council meeting.

**PUBLIC WORKS COMMITTEE REPORT:** Council member Barber directed Council's attention to a memo titled, "*Public Works Committee*". She reported that the Public Works committee met on November 12, 2014 to review several items in advance of the Council meeting.

Council member Barber reported that Messrs. Adkins and Kipp provided the departmental activity and project management reports, copies of which are included in the Council packet and their reports covered fairly routine work for this time of year.

Council member Barber highlighted that Mr. Adkins indicated that the Public Works department will have Shawnee Tree working on Shawnee Run Road to remove hazardous trees. This work was to occur today but do to the snow fall, it had to be delayed. She explained that they will be removing trees along the right of way from the corporation line near State Route 126 on Shawnee Run up to Park Road. The road will be closed from 9:00 a.m. through 3:00 p.m. Although traffic will be detoured during this time, emergency services will have access if needed.

Council member Barber reported that the Village received 250 tons of salt out of the 1250 ton order. Receipts will be received in increments until the total order is received.

Council member Barber reported that three proposals were received to perform repair work on an existing corrugated metal culvert under Fawn Meadow Lane. She reported that NeCamp Construction was the low bidder at \$17,644 which was under the \$20,000 engineering estimate. This expenditure will come out of the Culvert Contingency Repair/Replacement Account. Work was started last week on this project. It will not be necessary to close roads for this work.

Council member Barber reported that the Village has received funds for the repair of a sink hole over an existing storm culvert under Creekside Drive. She said that the repair work is

to be performed by Klekamp & Company and will take one day and be performed under one lane of traffic.

**WATER WORKS REPORT:** Council member Cowan directed Council's attention to a memo titled, "*Water Works and Deregulation Committee*". She reported that the Water Works committee met on November 12, 2014 to review several items in advance of the Council meeting.

Council member Cowan reported that Messrs. Adkins and Kipp provided the departmental activity and project management reports, copies of which are enclosed in the Council packet. She highlighted that with the new meter reading devices they can read 64 accounts at one time so that readings that used to take 10 days can be done in approximately one and a half days. She reported that there were no water works projects currently in progress.

Council member Cowan reported that Ms. Minneci provided the Water Works committee with an update on the gas aggregation program. Residents in the program should have received an opt-out letter from Integrys earlier in the month. Integrys continues to evaluate the market to determine the best time to lock in a flex down rate between \$0.500 - \$0.520. Duke's current rate is \$0.6028. Integrys anticipates a final flex down rate by the end of this month which will be effective with the December meter readings. A flex down rate means that if gas prices go lower than the locked in rate, residents will be able to capitalize on the lower rate for that particular month.

Council member Cowan reported that Ms. Minneci indicated to the Water Works committee that the bi-monthly billing concept is still being analyzed. Due to the anticipated increase in meter replacements in 2015 and the need to adjust the new meter reading devices, staff wanted to ensure meter readings and replacements can be done in a timely manner within the new timeframes required from a bi-monthly billing cycle.

**SAFETY COMMITTEE REPORT:** Council member Feigelson directed Council's attention to a memo titled, "*Safety Committee*". He reported that the Safety committee met on November 5, 2014 to review several items in advance of the Council meeting.

Council member Feigelson reported that Chief Ashbrock presented the Fire/EMS report for October, a copy of which is included in the Council packet. He highlighted that Chief Ashbrock said that EMS runs continue to be higher than last year: however, ambulance transports remain consistent.

Council member Feigelson reported that Colonel Schlie presented the Rangers' Activity report for October, a copy of which is included in the Council packet. He highlighted that Chief Schlie indicated that fifteen police officer candidates passed the written portion of the Ranger recruitment process and will move to the interview panel that will take place on November 12 and November 13.

Council member Feigelson reported that the Safety committee entered into Executive Session to discuss property acquisition and/or sale of property, including real, personal, tangible and intangible property.

**PLANNING COMMISSION REPORT:** Council member Thayer directed Council's attention to a memo titled, "Planning Commission". He reported that the Planning Commission met on October 21, 2014 to consider several items.

Council member Thayer reported that the Planning Commission conditionally approved a special exception request by Cincinnati Country Day School at 6905 Given Road to construct a new 4,200 square foot maintenance and vehicle storage facility located in the southern portion of the campus, west of the auxiliary parking lot. The conditional approval to the special exception is based on a landscaping and planting plan and approved by staff and the applicant to provide a detailed site plan showing setbacks for the building to all adjacent property lines.

Council member Thayer reported that the Planning Commission conditionally approved the preliminary plan for phase 2A Twin Fences at Peterloon Subdivision. The Planning Commission conditionally approved the preliminary plan subject to the storm water plan being revised and approved by staff during the construction plan review.

**CITY MANAGER'S REPORT:** Ms. Minneci reported that the Administrative offices will be closed on November 27 and 28 in observance of Thanksgiving.

Ms. Minneci reported that a retirement reception will be held for Mr. David Couch on Friday, December 19 from 2:00 p.m. until 4:00 p.m. in Council Chambers and a notice will be placed in the Indian Hill Bulletin as well as special invites to co-workers and Council members.

Ms. Minneci commended the Public Works department for their recent successful work on the snow removal.

There being no further business to come before Council, Mayor Rabenold declared the meeting adjourned.

Respectfully submitted,

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Keith M. Rabenold, Mayor

ATTEST:

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Paul C. Riordan, Clerk