

**MINUTES OF MEETING
INDIAN HILL VILLAGE COUNCIL
September 25, 2017**

A meeting of the Indian Hill Village Council was held on September 25, 2017 at 6:30 p.m. The meeting was held in the Council Chamber of the Village Administration building.

Officials present:

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| Mr. | Daniel J. Feigelson, Mayor |
| Mr. | Mark D. Kuenning, Vice-Mayor |
| Mr. | John B. Armstrong, Council member |
| Mrs. | Molly R. Barber, Council member |
| Mr. | Donald C. McGraw, Council member |
| Mr. | Abbot A. Thayer, Council member |
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| Ms. | Dina C. Minneci, City Manager |
| Mr. | Donald L. Crain, City Solicitor |
| Mr. | Paul C. Riordan, Clerk/Comptroller |

Officials absent: Mrs. Melissa S. Cowan, Council member

Visitors present

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| C. Francis Barrett | 120 E. 4 th Street, Suite 1202, Cincinnati, OH 45202 |
| Tim Burke | 225 W. Court Street, Cincinnati, OH 45202 |
| L. J. Pate | LJPLAT@yahoo.com |
| Jon West | 6525 Drake Road, Cincinnati, OH 45243 |

PLEDGE OF ALLEGIANCE: Council opened the meeting with the Pledge of Allegiance.

MINUTES: The minutes of the regular meeting of August 28, 2017 had previously been distributed to each Council member. Council member Barber made a motion to accept the minutes, which was seconded by Council member Kuenning and was approved, 6-0.

SPECIAL MEETING MINUTES: The minutes of the Special meeting of September 12 2017 had previously been distributed to each Council member. Council member Thayer made a motion to accept the minutes, which was seconded by Council member Barber and was approved, subject to attachment of the proceedings in verbatim, 6-0.

CITIZEN PARTICIPATION: The following Resolution was read:

A RESOLUTION TO AFFIRM THE DECISION OF THE PLANNING COMMISSION FOR CASE # 17-005, WITH RESPECT TO THE APPLICATION OF MIKE WENTZ, AGENT FOR ERIC AND ALLISON KAHN, FOR THE PROPERTY LOCATED AT 6175 PARK ROAD was presented and read.

Upon motion by Council member Kuenning, seconded by Council member Thayer, the Resolution was passed by unanimous voice vote. Mayor Feigelson declared Resolution number **07-17** adopted.

FINANCE COMMITTEE REPORT: Council member Kuenning directed Council's attention to a memo titled, "*Finance Committee*". He reported that the Finance committee met on September 14, 2017 to review several items in advance of the Council meeting.

Council member Kuenning also directed Council's attention to the August 31, 2017 financial statements, which were included in the Council packet.

Council member Kuenning gave the following financial report:

- **Income Tax Receipts:** In August, the Village received \$67,510 which is approximately \$14,000 less than received in August 2016. Year-to-date cash receipts are 89% of budget. It is expected that the budget for the year will be exceeded by year-end.
- **Operating Disbursements:** August operating disbursements equated to \$931,102 which is \$10,000 more than August 2016. This is due to timing of payments.
- **CIRF:** Disbursements for the month totaled \$311,431, which included a resurfacing program, purchase of roadside tractor and landslide work.
- **Water Works Receipts:** Water usage receipts for August were \$204,603 which is approximately \$40,000 less than August 2016 receipts.
- **Water Works Disbursements:** Total August operating disbursements of \$202,127 was \$33,000 less than August 2016. This mainly is due to well maintenance and purchases of a chemical pump and well field camera.
- **Water Works CRF:** Total August expenditures equated to \$181,889 which represents work on the high service pump and generator upgrade as well as a truck purchase.
- **Cash and Investments:** Total month end cash and investments were \$31,367,102 compared to \$32,301,583 in July 2017 and \$34,090,504 in August 2016. Month to month and year to year changes are due to normal operations and the funding of the construction of the new Madeira and Indian Hill fire houses through the Firehouse Construction Fund.
- **Rowe Funds:** The market value as of August 31st was \$3,483,617. The unrecognized gain was \$928,466. Total monthly operating receipts, including dividends, were \$3,938 with monthly operating expenses totaling \$20,556 and investment sale net gains of \$19,544.
- **Green Areas Funds:** The market value as of August 31st was \$2,565,940. The unrecognized gain was \$1,268,353. Total monthly earnings equated to \$121 with monthly expenses totaling \$90.

The financial statements for August 2017 had previously been distributed to each Council member. There being no exceptions noted, the financial statements were accepted as issued.

Council member Kuenning reported that the Finance committee reviewed an annual Resolution accepting the amounts and rates as set by the Hamilton County Budget Commission. The Finance committee recommends passage of this Resolution.

A RESOLUTION ACCEPTING AMOUNTS AND RATES AS SET FOR THE CITY OF THE VILLAGE OF INDIAN HILL BY THE BUDGET COMMISSION, AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR was presented and read.

Upon motion by Council member Kuenning, seconded by Council member Thayer, the Resolution was passed by unanimous voice vote. Mayor Feigelson declared Resolution number **08-17** adopted.

Council member Kuenning reported that the Finance committee reviewed the preliminary 2018 operating and capital budget. The presentations included the following departments: City Council, City Manager, Technology Services and Health Department. Significant recommendations are as follows:

- a. **City Council** – 1) increase in contractual services due to “on” year for bi-annual codification, 2) decrease in special events due to fireworks bid process, and 3) an increase in solicitor fees based on contract and possible planning case appeal. Overall, the initial operating 2017 year end estimate to 2018 budget comparison equates to a 0.9% decrease.
- b. **Clerk/Comptroller** –1) increase in contractual for one time software purchase and 2) increase in election costs as mandated by Hamilton County. Overall, the initial operating 2017 year end estimate to 2018 budget comparison equates to a 1.7% increase.
- c. **City Manager** – 1) increase in legal advertising costs due to more cases and higher fees, 2) decrease in contractual services due to software purchased in 2017 for three years, 3) increase in workers’ compensation due to realignment of employees to appropriate departments, and 4) increase in equipment for one time copier purchase. Overall, the initial operating 2017 year end estimate to 2018 budget comparison equates to a 6.9% increase which includes a full year of the Director of Administrative Services position.
- d. **Technology Services** – No significant changes, but it includes the purchase of two replacement servers and network switch. Overall, the initial operating 2017 year end estimate to 2018 budget comparison equates to a 2.3% increase.
- e. **Inspection Division** – increase in contractual services due to contract with the Hamilton County Public Health Department based on property valuation. In 2018, the septic inspection program transition with Hamilton County will continue, but the inspector also will take on additional inspection services to increase proactive monitoring including, but not limited to construction and subdivision sites, erosion and storm water concerns, and site clearance release inspections. Overall, the initial 2017 year end estimate to 2018 budget comparison equates to a 4.8% increase.

Council member Kuenning reported that the Finance committee also reviewed the overall preliminary 2018 Capital Improvement Replacement Fund (CIRF) budget summary. Significant capital recommendations for 2018 include:

- a. \$1.1 million for road resurfacing program – includes Blome and Hopewell Roads; concrete curb replacement on Blome, Loveland-Madeira, Muchmore and North Clippinger
- b. \$775,000 for culvert replacements on Blome Road and Spooky Hollow; stream restoration on Weil Road
- c. \$225,000 for landslide repairs on Kugler Mill at Camargo Roads
- d. \$40,000 for septic design in addition to septic replacement at Bonnell House
- e. \$411,000 for major street equipment replacement – includes road mower, salt truck and one ton dump truck

Council member Kuenning reported that the Summary of Expenditures by Department and Fund and the Budget Summary Statement, reflects a total 2018 preliminary operating budget of

\$12,006,213 which reflects a 5.2% increase compared to the 2017 year-end estimate. The total 2018 preliminary operating and CIRF budget of \$15,090,313 reflects a 7.8% increase compared to the 2017 year end estimate. Staff provided an outline of the significant requests to the 2018 operating budget to provide a clearer understanding of how the 2017 year-end estimate more accurately compares to the 2018 budget. The percentage increases include fully funding particular line items in 2018 that were not fully utilized in 2017 to account for unpredictable weather and maintenance issues.

Council member Kuenning reported that the Finance committee also reviewed an overview of the 2018 preliminary operating and CIRF budget for the Water Works Fund. The total 2018 preliminary operating budget of \$2,318,850 (less sewer reimbursements) reflects a 6.9% increase compared to the 2017 year-end estimate.

Council member Kuenning reported that the Finance committee and staff discussed how the entire budget still remains in preliminary stages with changes to estimates and reevaluation of requests being made on a continuous basis. Another revised total operating and CIRF budget will be presented at next month's Committee meeting for review.

LAW COMMITTEE REPORT: Council member Armstrong directed Council's attention to a memo titled, "*Law Committee*". He reported that the Law committee met on September 13, 2017 to review several items in advance of the Council meeting.

Council member Armstrong reported that Mr. Crain presented the August/September legal activity report to the Law committee, a copy of which was included in the Council packet. The report included updates on Green Area transactions, arbitration preparation, Planning Commission appeal case review and Mayor's Court.

Council member Armstrong reported that at last month's meeting, Mr. West presented a Resolution approved by the Planning Commission at their August 15, 2017 meeting with a recommendation to Council to consider several text amendments to the Zoning Ordinance. The amendments include: 1). prohibiting cultivators, processors, or retail dispensaries for medical marijuana land uses as permitted in H.B. 523. 2). establishing greater setbacks for accessory structures based on their building height; and 3). setting forth additional review criteria for Special Exceptions and Variances to include a review of the "consistency of the character of the immediate surrounding area, including the use of building materials and features of the structure(s)", and to require that Site Clearance Release permits be reviewed and approved in accordance with the plans presented and approved by the Planning Commission. Since such time, Council member Armstrong reported the text amendment went through its legal notice requirements and the Law committee recommends the first reading of this Ordinance.

AN ORDINANCE AMENDING CHAPTER 155 OF THE ZONING ORDINANCE OF THE CITY OF THE VILLAGE OF INDIAN HILL, OHIO CODE OF ORDINANCES TO BAN MARIJUANA LAND USES, AMEND ACCESSORY STRUCTURE SETBACKS AND ENFORCEMENT, SETTING FORTH ADDITIONAL REVIEW CRITERIA FOR SPECIAL EXCEPTIONS AND VARIANCES, AND TO REQUIRE SITE CLEARANCE RELEASE PERMITS BE REVIEWED AND APPROVED IN ACCORDANCE WITH THE PLANS PRESENTED AND APPROVED BY THE PLANNING COMMISSION was presented and read for the first reading.

Council member Armstrong reported that the Law committee reviewed a request made by the Hamilton County Department of Communications Emergency Dispatch Center to change the name of Remington Road to Old Remington Road for the segment located between Loveland-Madeira Road and the Village corporation limits adjacent to Metropolitan Sewer District's Sycamore Creek Wastewater Treatment Plant. Hamilton County stated that there is confusion when dispatching emergency calls due to there being two separate segments of Remington Road in the vicinity. Council member Armstrong explained that the Law committee agreed to present this request through the standard Ordinance process and request a first reading at the Council meeting.

AN ORDINANCE CHANGING THE NAME OF REMINGTON ROAD TO OLD REMINGTON ROAD BETWEEN LOVELAND-MADEIRA ROAD AND THE VILLAGE CORPORATION LIMITS ADJACENT TO THE METROPOLITAN SEWER DISTRICT'S SYCAMORE CREEK WASTEWATER TREATMENT PLANT was presented and read for the first reading.

BUILDINGS & GROUNDS COMMITTEE REPORT: Ms. Minneci, in Council member Cowan's absence, directed Council's attention to a memo titled, "*Buildings and Grounds Committee*". She reported that the Buildings and Grounds committee met on September 13, 2017 to review several items in advance of the Council meeting.

City Manager Minneci reported that Mr. Adkins, Mrs. Wade-Dorman and Mr. West presented the departmental activity and project management reports prior to the meeting to allow time for 2018 budget discussions, copies of which were included in the Council packet. She explained that Council member Kuenning requested that the Grand Valley daily average attendance listed under the project management report be changed to "Weekday Daily Average".

City Manager Minneci reported that staff presented the preliminary 2018 operating and capital improvement budget. Presentations included the following departments: Camp Ross Shooting Range, Parks and Recreation, Buildings and Grounds, Bridle Trails, Green Areas, Grand Valley and Rowe Arboretum. Significant staff recommendations are as follows:

- a. **Camp Ross Shooting Range** – 1) decrease in miscellaneous contractual but includes pothole project, 2) decrease in gun classes expenditures, and 3) range safety training for new employee in 2018 with none need in 2017. Equipment requests include replacement of tap machine, painting of rifle building, a skeet field safety wall, and skeet clubhouse furnishings. Overall, the initial operating 2017 year end estimate to 2018 budget comparison equates to a (9.4%) decrease. The Shooting Range is self-sufficient with the revenues from memberships and user fees being used toward expenditures. No General Fund revenues subsidize this account.
- b. **Parks and Recreation** – 1) decrease in part time salaries due to retirement of Recreation Coordinator, 2) increase in full time salaries due to staff realignment, and 3) increase in supplies due to more in-house maintenance. Equipment requests conclude bunker rake, paint machine, two mowers and utility vehicle. Facility improvements include baseball field repairs, Stephan Field tree maintenance, bleachers at Livingston and Drake Park irrigation. A request has been submitted to the Recreation Commission for collaborative purchasing on equipment directly related to the Commission's activities. Overall, the initial operating 2017 year end estimate to 2018 budget comparison equates to a 13.3%

- increase. This is due to replacement of aged equipment and overdue long term improvements to recreational facilities.
- c. **Buildings and Grounds** – 1) increase in contractual to be more proactive with preventive maintenance contracts and realignment of contractual costs from other departments (other departmental line items will decrease), and 2) Historical Society request for tree maintenance at Little Red Schoolhouse. Building improvements include Livingston Lodge gutter repair, HVAC replacement at the Phinney House and Public Works, and painting of the administration building and Phinney House. Overall, the operating 2017 year end estimate to 2018 budget comparison equates to a 9.3% increase mainly due to more effective maintenance contract administration and building improvements due to aging facilities.
 - d. **Bridle Trails** – No significant changes were requested. Overall, the operating 2017 year end estimate to 2018 budget comparison equates to a 0.9% increase.
 - e. **Green Areas** – No significant changes were requested. Overall, the initial operating 2017 year end estimate to 2018 budget comparison equates to a 2.7% increase. The Green Areas is self-sufficient with the revenues from investments being used toward expenditures. No General Fund revenues subsidize this account.
 - f. **Grand Valley** - 1) decrease in contractual due to no fish stocking in 2018, and 2) decrease in maintenance due to no ditching or drainage repairs in 2018. Building improvements include a decrease in 2018; however, it still includes placement of awnings on new Ranger building and gutters on boat barn. Overall, the operating 2017 year end estimate to 2018 budget comparison equates to a (11.9%) decrease.
 - g. **Rowe Arboretum** - 1) decrease in salaries and benefits due to retirement and shadowing of Manager in 2017, and 2) decrease in contractual due to no Master Plan costs in 2018. Equipment requests include the replacement of a 20 year old pick-up truck and arborjet tree injection system. Overall, the operating 2017 year end estimate to 2018 budget comparison equates to a (27%) decrease.

City Manager Minneci reported that staff indicated that these recommendations remain preliminary and changes continue to be made to line items to ensure cost efficiencies. Revised preliminary budgets will be submitted at the October Buildings and Grounds committee meeting for review.

City Manager Minneci reported that staff presented to the Buildings and Grounds committee a recommendation from the Rowe Arboretum Advisory Committee that requested redistributing specific expenditures from the Rowe Arboretum Fund to the General Fund. The Buildings and Grounds committee discussion included the Village's philosophy on having the Rowe Arboretum, and other Village amenities, being self-sufficient. In addition, the discussion included Council member. Armstrong's suggestion to reevaluate the Rowe Arboretum Fund investment policy. It was agreed that those discussions would happen at the January Finance committee meeting prior to the Village's annual investment overview in February.

City Manager Minneci explained with regard to the Advisory Committee's request, the Buildings and Grounds committee indicated it would like to hold off on the expenditure redistribution request until the effects of the proposed capital campaign are realized.

PUBLIC WORKS COMMITTEE REPORT: Council member Barber directed Council's attention to a memo titled, "*Public Works Committee*". She reported that the Public Works committee met on September 12, 2017 to review several items in advance of the Council meeting.

Council member Barber reported that staff provided the departmental activity and project management reports prior to the meeting to allow time for budget discussions, a copies of which were included in the Council packet.

Council member Barber reported that staff presented the preliminary 2018 Public Works operating and capital improvement replacement budget (CIRF). It includes the following departments: Street Maintenance and Repair, State Highway Maintenance, Snow Removal, and Waste/Recycling Collection. Significant requests are as follows:

- a) **Street Maintenance and Repair** – 1) increase in materials due to in-house diagnostics and 2) decrease in gas based on historic usage. Equipment requests include a forklift, pressure washer, copier and plate compacter. Overall, the initial operating 2017 year end estimate compared to the 2018 budget equates to a 2.4% increase.

Under the CIRF, requests include \$1.1 million for the Village's overall street resurfacing program to accommodate the repairs and concrete curb replacement on Blome and Hopewell Roads, plus several other streets. Other CIRF requests include one (1) landslide project, two (2) culvert repairs, one (1) stream restoration at Weil Road and replacement of one (1) pickup truck, a road mower, a salt truck and one ton dump truck.

- b) **State Highway Maintenance** – The only significant request in this account centers on an engineering study in the amount of \$35,000 for culvert and bridge repairs on State Route 126 near Remington. An Ohio Public Works Commission grant is being applied for to assist with actual construction costs. It is a state mandated and self-sufficient account that is earmarked for state highways. Therefore, expenditures can only be used for the repairs and maintenance associated with the areas of State Route 126 that fall within the Village. Revenues are derived from state gas and auto taxes.
- c) **Snow Removal** – requests for 2018 are very similar as to what was appropriated in 2017. Overall, the initial operating 2017 year end estimate to 2018 budget comparison equates to an 80% increase. This is all due to \$32,000 in unused overtime and \$46,000 in unused salt expenditures related to a mild winter season in 2017 that remains fully budgeted for in 2018 due to weather unpredictability.
- d) **Waste/Recycling Collection** – 1) decrease in salary and benefits due to staff realignment, 2) increase in waste disposal charges due to increased tonnage, 3) decrease in recycling disposal charges due to cyclical elimination of dumping fees, 3) deductions in vehicle maintenance due to more in-house maintenance, and 4) deductions in contractual due to in-house diagnostic. Overall, the initial operating 2017 year end budget to 2018 budget comparison equates to (1.9%) decrease. No requests were submitted under the CIRF.

Council member Barber reported that Mrs. Wade-Dorman presented a Resolution for the Public Works committee's consideration which allows the City Manager to apply to the Ohio Public Works Commission for a grant to assist with culvert and bridge work on State Route 126. The

Resolution is required by OPWC for the grant submittal. The Public Works committee recommends the passage of this Resolution.

A RESOLUTION AUTHORIZING THE CITY OF THE VILLAGE OF INDIAN HILL, OHIO TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED was presented and read.

Upon motion by Council member Barber, seconded by Council member Thayer, the Resolution was passed by unanimous voice vote. Mayor Feigelson declared Resolution **09-17** adopted.

WATER WORKS REPORT: Mayor Feigelson directed Council's attention to a memo titled, "*Water Works and Deregulation Committee*". He reported that the Water Works committee met on September 12, 2017 to review several issues in advance of the Council meeting.

Mayor Feigelson reported that Mr. Adkins and Mrs. Wade-Dorman presented the departmental activity report and project management reports prior to the meeting for committee members to review, copies of which were included in the Council packet.

Mayor Feigelson reported that Mr. Adkins presented the preliminary 2018 Water Works operating and capital budgets. Highlights are as follows:

- a. Increase in subscriptions due to Ohio EPA inspections that happen every three years.
- b. Decrease in office equipment maintenance due to reallocation of software expenditures between General Fund and Water Fund
- c. Increase in salt due to water plant production increasing
- d. Increase in equipment for purchase of water meter parts which are offset by revenues from water customers
- e. Request for equipment replacements include wellfield security cameras, credit card machine for water filling station, and monitoring well testing equipment.
- f. Request to increase MSD reimbursements by 6% which will be offset by 6% increase in revenues based on projected water sales.
- g. Under the Capital Improvement Replacement Fund (CIRF), items being requested include:
 - 1) water main replacement on Fox Hollow and Kroger Farm
 - 2) engineering for design of Algonquin water main replacement, and
 - 3) water and generator service during generator upgrade transition

Mayor Feigelson reported that the initial operating 2017 year-end estimate to 2018 budget comparison equates to a 6.5% increase less pass through reimbursements for Madeira and Metropolitan Sewer District. This increase significantly is attributed to salt increase. Overtime, wages, supplies and contractual services were not fully utilized in 2017. However, budget amounts for these accounts remain the same in 2018 due to unpredictability relating to weather and number of water main breaks.

Mayor Feigelson reported that the initial overall 2018 total operating and CRF Water Works Budget compared to the 2017 year end estimate reflects an increase of 38% less Madeira and sewer pass through reimbursements. This is due to two significant water main replacements and costs associated with maintaining water distribution during generator upgrade over 2-4 week period.

Mayor Feigelson reported that Ms. Minneci indicated that these recommendations remain preliminary and changes continue to be made to line items to ensure cost efficiencies. Revised preliminary budgets will be submitted at the October Committee meeting for review.

Mayor Feigelson reported that the Water Works committee reviewed Mr. Gully's recommendation to certify the balances of delinquent water accounts as a lien on the properties associated with the delinquent accounts. Having discussed the current water Ordinance with the Village solicitor, Mr. Gully was advised that the Ordinance, as it currently exists, sufficiently establishes the owner of the real estate as being ultimately responsible for all water and sewer charges for the property. Therefore, the Village is currently able to certify delinquent balances to the county auditor, but the balances must be approved by Council.

Mayor Feigelson explained that Mr. Gully suggested adding language that would give the Finance Director/Tax Commissioner the ability to certify these balances to the county auditor directly, a method similar to the City of Wyoming. This ability would allow the Village to certify the delinquent balances in a timelier manner, reducing delinquent balances sooner and ensuring proper payment of delinquent balances in case of property transfers. After a thorough discussion, the Water Works committee indicated its approval of this process. A formal recommendation to amend the appropriate Ordinance will be presented for three readings beginning in October.

Mayor Feigelson reported that staff indicated to the Water Works committee that it met with City of Madeira representatives to discuss their five year capital plan related to water main replacements and the various financing mechanisms to pay for such replacements.

SAFETY COMMITTEE REPORT: Council member McGraw directed Council's attention to a memo titled, "*Safety Committee*". He reported that the Safety committee met on September 14, 2017 to review several items in advance of the Council meeting.

Council member McGraw reported that the Fire/EMS and Ranger reports were distributed prior to the meeting to allow time for the 2018 budget review, copies of which were included in the Council packet.

Council member McGraw reported that Colonel Schlie presented the preliminary 2018 Police Department operating and CIRF budget. Significant requests included:

- a) Increase in Officer in Charge (OIC) pay and training due to sending two Lieutenants to Police Executive Leadership College (PELC)
- b) Increase in subscriptions for annual subscription to newly installed Lexipol software
- c) Increase in equipment due to mandatory replacement of 20 year old Mobil Data Computers (MDC) per Hamilton County

Council member McGraw reported that overall, the police department's initial operating 2017 year-end estimate compared to the 2018 budget is a 5.9% increase. Requests in the Capital Improvement Reserve Fund (CIRF) include replacement of one Ranger Tahoe.

Council member McGraw reported that Chief Ashbrock presented the preliminary 2018 Fire Department budget which is based on the Madeira-Indian Hill Joint Fire District Board's recommendations. The Village's operating and capital expenditures are based on 50% of the fire district budget with the City of Madeira being responsible for the other 50%. Overall, the fire department's initial operating 2017 year-end estimate compared to the 2018 budget equates to a 5.1% increase. This is due to filling a captain vacancy and obtaining full staffing capacity. It also includes operational adjustments for two (2) new buildings. The expenditures include the offset of estimated \$90,000 in EMS reimbursement.

Council member McGraw reported that staff indicated that these recommendations remain preliminary and changes continue to be made to line items to ensure cost efficiencies. Revised preliminary budgets will be submitted at the October Committee meeting for review.

PLANNING COMMISSION REPORT: Council member Thayer reported that the Planning Commission meeting scheduled for September 19, 2017 was cancelled due to a lack of agenda items.

CITY MANAGER'S REPORT: Ms. Minneci reported that the Public Hearing on 2018 Appropriation Budget is November 20, 2017.

There being no further business to come before Council, Mayor Feigelson declared the meeting adjourned.

Respectfully submitted,

Daniel J. Feigelson, Mayor

ATTEST:

Paul C. Riordan, Clerk